



# CONSTITUTION

LAWN BOWLS ISLE OF MAN

UPDATED ANNUAL GENERAL MEETING

24<sup>th</sup> NOVEMBER 2023

## 1. NAME

The Association is officially recognised as the National Sporting Organisations and Member Authority (NSO) of the sport of lawn bowls in the Isle of Man by Wold Bowls (WB), IOM Sport (IOMS) and Commonwealth Games Association (IOM CGA) and will be called Lawn Bowls Isle of Man (LBIOM).

## 2. AIMS AND OBJECTIVES

‘Lawn Bowls’ means the game played on outdoor and indoor flat greens and defined in more detail by the Laws of the Sport.

The Association will promote, foster and encourage the game of bowls and such other activities as may be deemed appropriate for the furtherance of bowling and such social activities as may arise therefrom. The objectives of LBIOM shall be to:

- act as the IOM affiliated member of WBL in accordance with the Statutes and Regulations for all aspects of lawn bowls on the IOM;
- encourage, promote, advance and administer all levels of Bowls in IOM interdependently with members and others;
- adopt, formulate, issue, interpret and amend clauses, regulations and policies for the control and conduct of lawn bowls in IOM;
- encourage the provision and development of appropriate facilities for participation in Bowls;
  - maintain and enhance standards, quality and reputation of lawn bowls for the collective and mutual benefit and interests of Members and the sport;
- promote the sport of lawn bowls for commercial, government and public recognition and benefits;
- be the only body entitled to prepare, enter or endorse IOM representatives or teams in international Bowls competitions conducted under the auspices of WBL;
- promote, manage and conduct lawn bowls events, competitions and championships;
- undertake other actions or activities necessary, incidental or conducive to advance these objects.

## 3. MANAGEMENT

The club business will be transacted by a committee of management appointed annually at the club’s Annual General Meeting. The Management Committee will consist of:

- President (Chairman)
- Secretary
- Treasurer
- Up to 3 additional Committee Members

Officers will be elected annually at the Annual General Meeting. Only these posts will have the right to vote at meetings of the Management Committee. The term of office for the post of President shall be a maximum of 3 consecutive years. The management Committee will meet at least once a month during the bowling season on such days and at such hours, and during the remainder of the year, at such times as shall be fixed by the committee. A meeting may be convened at any time by the

President, or by any two committee members, with at least 24 hours' notice of the meeting being given.

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the Association and its remit as the National Authority for the sport of lawn bowls. The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business. The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business. The Management Committee also comprises the Selection Committee which shall review the selection criteria for international representation on an annual basis and introduce any amendments as may be required.

Should a member of the Management Committee resign the remaining members may appoint a replacement who shall continue until the next Annual General Meeting.

The quorum required for business to be agreed at Management Committee meetings will be 3:

At all committee and general meetings, the chairperson will have a casting as well as a deliberative vote.

#### **4. MEMBERSHIP**

Membership should consist of officers and members of the club. All members will be subject to the regulations of the constitution and by joining the Association will be deemed to accept these regulations and codes of conduct that the Association has adopted and the policies and rules of Lawn Bowls Isle of Man. Members will be enrolled in one of the following categories:

- Ordinary Member
- Junior Member
- Life Member
- Associate Member
- Other Category

Anyone having attained the age of 18 years wishing to take up ordinary membership of the Association shall be deemed a provisional member on completion of an application form. And election to full member completed once Association / Commissioners' fees paid and applicant has played twice on club days, unless an objection has been lodged with a committee member. In such an event the matter will be considered by the Management Committee.

In recognition of services to the Association, a member may be elected a Life Member at an Annual General Meeting. They will be exempt from further subscription and will have full privileges of ordinary membership. At no time shall the number of life members exceed two.

Children of at least 7 years of age may be invited to join the Association subject to approval by Management Committee and on receipt of approval by parent / guardian and subject to the standard procedure for ordinary membership.

Members of visiting teams, officials and bona fide supporters invited to the club on behalf of members of the Association shall be deemed members of the club for the day of the visit.

The status of Associate Member is reserved for member clubs affiliated to LBIOM. In such instances individual members from within such clubs are not deemed to be ordinary members of LBIOM.

## **5. IOMIBA AS AN ASSOCIATE MEMBER CLUB**

- IOMIBA as an Associate Member Clubs have an obligation to pay the annual fee to LBIOM and maintain a register of all officials and members registered with the club and provide a copy to LBIOM annually or upon request from time to time as may be agreed;
- IOMIBA shall hold the status of Associate Member and shall be delegated the authority of determining selection of representatives to the World Indoor Championships. As a body it shall not be, entitled to receive notice, speak or vote at General Meetings of LBIOM.
- IOMIBA may submit an application for financial support currently available from IOM Sport through LBIOM which shall be considered for inclusion within the annual submission made by LBIOM.
- Individual members of IOMIBA do not have any membership status within LBIOM unless they directly hold dual membership (ie being a member of LBIOM in their own right).
- IOMIBA shall retain all rights and responsibility for governance within its club and membership including management, administration, finance, competitions, disciplinary matters and all associated policies concerning the operation of the Club.
- IOMIBA shall continue to operate model practices for the good governance of the Club.
- All matches shall be played in accordance with the Laws of the Sport and any Regulations as approved by LBIOM.

## **6. MEMBERSHIP FEES**

Membership fees will be set annually and determined at the Annual General Meeting. Fees will be paid by annual subscription. Subscriptions for 16 and 17 year olds will be 50% of that of ordinary members. Members in this category must be 16 years old prior to April 1st of their admission year. Junior membership subscriptions shall be £5 per annum.

The Associate Member Fee set at the Annual General Meeting shall be substantively determined by the annual levy charged by World Bowls to LBIOM and apply from January 1st each year. The Associate Membership fee for 2024 shall be £50.

## **7. FINANCE**

- All Association monies will be banked in an account held in the name of the Association.
- The Association Treasurer will be responsible for the finances of the Association.
- The financial year of the Association will end on: 31st October with accounts being prepared within 30 days of that date.
- An auditor will be elected annually at the Annual General Meeting.

- An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.
- Any cheques drawn against club funds should hold the signatures of the Treasurer plus one other designated signatory/officer.
- The Treasurer may make other payments in accordance with the Expenditure Approval Policy set by the Committee and subject to the prior approval of such expenditure by at least One of the other designated signatory officers.

## **8. PROPERTY**

The whole property of the Association shall be vested in the committee and their successors in office, as trustees on behalf of the Association. An annual inventory of property / equipment will be conducted by at least two committee members at end of each season and such inventory checked at start of each season. One copy of inventory is to be kept by the Association Secretary and one copy to be kept in clubhouse.

## **9. ANNUAL GENERAL MEETINGS**

- The Annual General Meeting will be held in November unless the absence of at least two Principal members of the Management Committee (President/Secretary/Treasurer) prevents this occurring. In this instance all members of the Association shall be informed of change of date and the Annual General Meeting rescheduled within 60 days of original date. The Secretary will give 14 days notice to all members.
- The Annual General Meeting will receive a report from officers of the Management Committee and a statement of the audited accounts.
- Elections of officers are to take place at the Annual General Meeting.
- All members have the right to vote at the Annual General Meeting.
- Associate Members do not have any voting rights at the Annual General Meeting.
- The quorum for the Annual General Meeting will be 25% of the membership.

## **10. EXTRAORDINARY GENERAL MEETINGS**

- The Management Committee has the right to call Extraordinary General Meetings outside the Annual General Meeting.
- The President shall also be bound to call an Extraordinary General Meeting within 14 days after receipt of a requisition to do so signed by at least 25% of the members and containing the purpose of the business.
- Procedures for an Extraordinary General Meeting will be the same as for the Annual General Meeting.

## **11. VISITORS**

Members have the privilege of bringing a visitor to the club occasionally and they may be invited to play in club tournaments, but only at the discretion of the committee. Regular visitors shall be encouraged to join the Association.

## **12. AMENDMENTS TO THE CONSTITUTION**

The constitution will only be changed through agreement by majority vote at an Annual General Meeting or an Extraordinary General Meeting.

Any notice of motion wishing to amend the constitution must be submitted in writing to the Secretary at least 7 days prior to the date of the AGM/EGM at which it is to be considered by the members.

## **13. DISCIPLINE AND APPEALS**

All complaints regarding the behaviour of members should be submitted in writing to the Secretary. In the event of any member acting in a manner which contravenes the rules and constitution of the Association, or whose conduct is of an offensive or disagreeable nature, the offending member will be requested, by letter, to appear before the Management Committee. The Management Committee will have the power, by ballot vote, to suspend or, in extreme cases, to expel the offending member. The member concerned will be notified by letter of the committee decision.

Should the Management Committee decide to expel a member, the facts will be reported to the members at the next Annual General Meeting. However, if the member concerned wishes to appeal the expulsion they may do so by requesting the committee to arrange an Extraordinary General Meeting, the sole purpose of which will be to hear the appeal and the member concerned will be given the opportunity to address the meeting. A ballot vote at the meeting will be taken and a simple majority will be necessary to confirm or reject the committee decision on expulsion of the member.

## **14. NON DISCRIMINATION CLAUSE**

Membership of the Association is open to all in the community and without discrimination on the grounds of ethnic origin, sexual orientation, religious beliefs, sex, age or disability except as a necessary consequence of the requirements of our sport.

## **15. DISSOLUTION**

A resolution to dissolve the Association can only be passed at an Annual General Meeting or Extraordinary General Meeting through a majority vote of the membership. In the event of dissolution, any assets of the Association that remain will become the property of any beneficiary to be determined at that meeting.

## **16. DATA PROTECTION ACT**

Under the provisions of the Data Protection Act, all members are advised that personal membership data may be held electronically. The Member may request at any time, by writing to the Data Controller (the Secretary) that their information is deleted from the records of Lawn Bowls Isle of Man.

## **17. PLAY ON THE GREEN**

Play on the green will be subject to the laws of the sport as published by World Bowls Ltd. The Management Committee shall have the power to make bye-laws consistent with these rules.

The Association shall adopt the World Bowls policy and rules relating to Anti-doping matters and scrupulously apply enforcement measures.

## **18. OTHER**

The Management Committee shall have the power to decide on matters not covered within these rules.

